

**Request for Proposal for Meeting Rooms and Hotel Rooms  
Ennis Convention & Visitors Bureau**

**Primary Contact:**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

Group/Company/Sports Organization Name: \_\_\_\_\_

Group/Company/Sporting Event Name: \_\_\_\_\_

Group/Company/Sporting Organization Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

I would like to be contacted by: Email Phone Mail

**Event Details:**

Event Name: \_\_\_\_\_

Event Starting Date: \_\_\_\_\_

Event Ending Date: \_\_\_\_\_

Starting Time/Ending Time of Event: \_\_\_\_\_

Alternate Date: Yes/No \_\_\_\_\_

Where is your event being held in Ennis? \_\_\_\_\_

How many participants? \_\_\_\_\_

Hotel Room Requirements: \_\_\_\_\_

Meeting/Event space requirements: \_\_\_\_\_

Anything you want to add? \_\_\_\_\_

Please send or fax this form to:  
Visitors Bureau

Ennis Convention &

P. O. Box 1237  
Ennis, TX 75120  
002 East Ennis Ave, Ennis, TX 75119  
972-878-4748  
Fax: 972-875-1018  
Email: [ennis4u@swbell.net](mailto:ennis4u@swbell.net) [www.visitennis.org](http://www.visitennis.org)