

ARTS & CRAFTS



Administrative Use Only

Date Received: _____

Number of Spaces: _____

Amount Paid: _____

Food Permit Received: _____ Paid: _____

Water/Electricity Needed: _____ 110 220

Booth Assignment: _____

Other Notes: _____

Business

Name: _____

Main Contact: _____

Mailing Address: _____ Sales Tax Permit # (Required): _____

City: _____ State: _____ Zip: _____ Email: _____

Do you plan to bring a truck trailer tent
 (Trailer measurements **MUST** include tongue. Example if 13 ft must buy 2 spaces!)

REGISTRATION	Price	Quantity	Total
10x10 space	\$100/each		
110 hookup	\$20/each		
220 hookup	\$20/each		
Food Permit (Mailed & payable to Ennis Main Street)	\$50/unit		
TOTAL DUE			

*Utility fee is required for anyone needing water & electricity. You must provide your own heavy-duty extension cord AND water hose with adapter.

YOU MUST SEND PICTURES OR GIVE A COMPLETE DESCRIPTION OF PRODUCTS TO BE SOLD (Required)
 Please attach a separate sheet for listing if needed.

The event is on a concrete surface, so stakes are not an option for securing canopies. Please plan accordingly.

Method of Payment (Deadline October 5, 2018)

Check (No checks accepted after September 29) Cash/Money Order



Saturday 10.27.18
9am-9pm

Sponsored by Ennis Main Street
Exhibitor/Vendor Agreement

One day
OUTDOOR Show

Arts & Crafts Vendors: Please include a list of full description of items to be sold, pictures are required. You will be notified of the items NOT allowed to sell. The Ennis Autumn Daze Festival Committee reserves the right to remove items/vendors WITHOUT a refund. If you have any questions or concerns, please feel free to contact Mary Davis at 972-268-0702.

Any and all consumable products (prepared prior to or at festival for public consumption) **MUST** complete the Ennis Health Department Temporary Food Permit Application along with the \$50 fee and Vendor Application to participate. Non-profit organizations must also obtain a food permit but are exempt from the permit fees. All food items will be subject to approval from the Ennis Autumn Daze Festival Committee and the City of Ennis. There will be **no duplication of food items.** Please fill out the form completely with items to be sold and return with your check, money order or credit/debit card number before the deadline of October 5, 2018.

Ennis Main Street reserves the right to remove items/vendors that do not abide by this rule WITHOUT refund.

Spaces will be available for rent to any person or organization wishing to sell CRAFTS, HANDWORK, PAINTINGS, or FOOD. NO GARAGE SALE ITEMS. We do reserve the right to refuse an application of a vendor at the discretion of the Autumn Daze Festival Committee. Family friendly items only.

Registration, Set Up and Tear Down: A **COMPLETE LIST** of items to be sold must be furnished. **A picture is required.** You may be asked to put items away if not included in listing. Booths may be located on sidewalk areas, brick and asphalt surfaced in the 100 block of North West Main Street and 302 N Dallas (**NO STAKES** can be driven into spaces). This is an OUTDOOR FESTIVAL - **Exhibitor must provide ALL their own display equipment. NO extension cords, tables, chairs or tents will be available.**

Set up begins AT 5:00 am on Saturday morning. Booths must be completely assembled and open at 9:00 am. No booths will be allowed to close early without prior permission from the Festival Committee. No participant will be allowed to set up without a signed, dated & approved application.

It is the exhibitor's responsibility to dismantle and clean their space prior to leaving.

Schedule: Festival hours are Saturday, October 27, 9:00 am – 9:00 pm

Weather: This is an outdoor festival. **There will be NO refunds due to inclement weather.**

Sales Tax: Sales tax numbers **ARE REQUIRED.** No vendor will be allowed to participate without providing a valid number upon registration.

Security: Participants are responsible for the security of their goods & property. The Festival Committee nor Festival Sponsors are responsible for stolen, lost or damaged property, accidents or injury.

Fees: Fee details are outlined on application. Fees are to be paid in advance with application. **Booth spaces are on a first paid in full first assigned basis.** **There will be NO refunds due to weather.** Space reservations must be made in writing and accompanied by full payment. Your canceled check is your receipt. A booth has been reserved, unless you are notified otherwise. Notification of booth assignment will be emailed in October.

Payment: Checks, money orders should be made payable to Ennis Main Street. Credit and debit card payments will also be accepted. Mail all completed and signed documents to Ennis Main Street, P.O. Box 1237, Ennis, TX 75120 attn: Mary Davis. Deadline for all payments is **October 5, 2018.** If you need to cancel for any reason, we must be notified **in writing by October 5** for a full refund (excluding food permit fee). **No refunds after October 5, 2018.**

Deadline: Applications must be postmarked on or before **October 6, 2018 or when spaces are full (whichever comes first).**

Electricity & Water: Electricity and water are available with ***limited availability***. ***Small, quiet*** generators will be allowed but MUST fit within the purchased space(s). Ennis Main Street does reserve the right to have you discontinue use of a generator that we feel is a problem.

Special Requests or Needs: If you have a special request or needs, please note them on reservation. These will be accommodated, IF POSSIBLE, if application is received prior to October 1st. It will be difficult to make changes in space assignments, etc. on the show days or two weeks prior to show.

For Questions Contact: Mary Davis at ennisevents@gmail.com or 972-268-0702.

Signing below you indicate agreement to all conditions listed in this Exhibitor/Vendor Agreement.

Vendor Booth Name

Vendor Printed Name

Date

Vendor Signature